



SUMMIT CHARTER SCHOOL

370 MITTEN LANE, CASHIERS, N.C. 28717 Phone: (828) 743-5755 Fax: (828) 743-9157

School Counselor (Middle and High School)

2023-24 School Year

Position Description

Summit Charter School is currently seeking applications for a full-time or part-time school counselor to begin in August 2023.

NATURE OF WORK

The School Counselor is vital to the whole-child focus of Summit's mission in providing social-emotional support services to students and collaborating with teachers to plan and facilitate programming that helps foster character and social-emotional learning. The Middle and High School Counselor focuses services and programming in grades 6-12, and will partner with the Lower School Counselor to support Summit's mental health and social-emotional learning program K-12. The Middle and High School Counselor reports to the Director of Student Experiences.

JOB RESPONSIBILITIES

- Plan and conduct appointments with parents as needed.
- Plan and conduct social-emotional learning lessons in coordination with classroom teachers.
- Coordinate middle school and high school advisory programs.
- Assist teachers with development of student behavior plans when necessary.
- Maintain communication with EC Director, Related Service Providers and Case Managers to ensure compliance with provision of counseling services.
- Provide social-emotional support services to students.
- Help mediate conflict.
- Facilitate drug, alcohol and bullying prevention programs.

MINIMUM TRAINING AND EXPERIENCE

- Bachelor's degree
- Must be licensed as a School Counselor in North Carolina

About Summit

Started in 1997, Summit strives to deliver a personalized education that addresses the needs of the “whole child” through an array of opportunities in core instruction, the arts, technology, charter education, and service learning. As a public charter school, Summit offers a choice for parents, students, and educators who want an emphasis on self-directed learning and active participation in the learning process. Key design elements include: small class sizes, individualized instruction, experiential education programs, character development, parent volunteerism, and meaningful community engagement.

Summit recognizes the social and educational value of a diverse leadership, staff, and student community. To that end, we actively seek and encourage employee applications from qualified individuals representing diverse social, ethnic, and racial groups.

Our Mission

The Summit Community engages students in learning experiences that stimulate discovery, inspire excellence, and nurture a positive influence in an ever-changing world. The Summit Experience equips our students with a level of confidence that invokes success, self-worth, and the opportunity to thrive in all endeavors. Our graduates are academically prepared, engaged in community, and strong in character.

Salary & Benefits

Summit Charter School offers a competitive salary in sync with the North Carolina Public School scale. Benefits include employee coverage of health insurance premiums (currently under the State plan with Blue Cross Blue Shield), percentage matching (up to 3%) of contributions made to an individualized TIAA CREF retirement portfolio, contributions to an employee life insurance premium, and participation in AFLAC insurance offerings.

Contact Information

Interested candidates should send a cover letter, resume, and list of three professional references to Andrea Chalker, Summit Charter School, 370 Mitten Ln, Cashiers, N.C. 28717, or send as an attachment document to achalker@summitschool.org.

For more information about Summit Charter School, please visit our website at www.summitschool.org.