



# SUMMIT CHARTER SCHOOL

370 MITTEN LANE, CASHIERS, N.C. 28717 Phone: (828) 743-5755 Fax: (828) 743-9157

## **Elementary Instructional Assistant**

### Position Description

Summit Charter School is currently seeking applications for an elementary instructional assistant to begin August 2017. Candidates must possess an enthusiastic desire to lead, communicate and connect well with young students while promoting character development and preparatory instruction in elementary education. Summit is a mission-driven school where character, community and environmental stewardship play a part in the educational program. Instructional assistants in grades K-5 assist the lead teacher in the daily instructional activities and help facilitate the school's mission through their participation and promotion of place-based studies, service learning, outdoor education opportunities, and, of course, in their classroom instruction. Candidates must hold an undergraduate degree, preferably in Elementary Education, and must demonstrate an interest in continuing studies in elementary education.

### About Summit

Started in 1997, Summit strives to deliver a personalized education that addresses the needs of the "whole child" through an array of opportunities in core instruction, the arts, technology, charter education, and community learning. As a *public* charter school, Summit offers a choice for parents, students, and educators who want an emphasis on self-directed learning and active participation in the learning process. Key design elements include: individualized instruction, experiential education programs, service learning with an emphasis on care and values, parent volunteerism, and mutually beneficial relationships with community resources.

### Our Mission

To provide a creative and nurturing educational environment that motivates our children to seek excellence in themselves and in their endeavors.

### Salary & Benefits

Summit Charter School offers a competitive salary in sync with the North Carolina Public School scale. Benefits include employee coverage of health insurance premiums (currently under the State plan with Blue Cross Blue Shield), percentage matching (5%) of contributions made to an individualized TIAA CREF retirement portfolio, contributions to an employee life insurance premium, and participation in AFLAC insurance offerings.

### Contact Information

Interested candidates should send a cover letter and resume to Danny Howell, Director, Summit Charter School, 370 Mitten Ln, Cashiers, N.C. 28717, or send as an attached Word document to [dhowell@summitschool.org](mailto:dhowell@summitschool.org). For more information about Summit Charter School, please visit our website at [www.summitschool.org](http://www.summitschool.org).